Stanhope Primary School

Learning • Success • Respect • Citizenship

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BYOD (Bring Your Own Device) Policy

RATIONALE

At Stanhope Primary School we aim to develop lifelong learners who are innovative and confident users of ICT in an ever-changing digital world. 1:1 BYOD programs are part of an international move towards individualising learning, which can increase independence and self-initiated learning in students and extend their learning beyond the classroom. Students who have their own devices have been found to take greater pride and ownership over the knowledge they create.

AIM

- To allow students to use an approved device to access the Stanhope Primary School wireless network for educational purposes,
- To enable students to use technology to further their learning in structured lessons and independently at home,
- To enable students to develop skills and behaviours reflective of responsible digital citizens,
- To harness student connectivity to personal devices for the purpose of developing future focussed teaching and learning skills and for fostering digital literacy, fluency and social responsibility in a safe environment,
- To ensure the smart, safe and responsible use of devices at Stanhope Primary School

IMPLEMENTATION

Stanhope Primary School will:

- Implement an equity based program to ensure students have access to a computing resource;
- Provide a BYOD User Agreement to list the responsibilities and expectations of each student and their families in the BYOD program;
- Publish a Device Specification Guide that indicates the minimum requirements for devices;
- Accept no responsibility for loss or damage to, or for maintenance or repair required in a student's own device through any act or omission resulting from the negligence or otherwise of the school, a member of the school staff or of another student.
- Should damage or loss occur to a device as a result of another student's actions. The parents/guardians of the students involved will be contacted immediately. The Principal and the classroom teacher retain the right to deal with these matters on an individual basis and in direct consultation with the families involved;

- Develop guidelines and procedures for BYOD and communicate them to staff, students, parents and guardians through the school website and newsletters;
- Inform parents that SPS is not responsible for any possible device charges to your account that might be incurred during approved school- related use;
- Inform students and parents that they should be aware that devices are subject to search by appropriate staff if the device is suspected of a violation of the school rules. If the device is locked or password protected the student will be required to unlock the device at the request of teaching or technical staff;
- Provide filters to a device's connection to the Internet;
- Encourage students to use lock codes or device passwords; and
- Provide students with a monitored Google or Microsoft Account.

EQUITY AND ACCESS

Stanhope Primary School understands that the BYOD Program may be a financial burden on some families. For families opting not to participate in the BYOD Program, the school will have some devices available which will provide equal access for students at school to technology. These devices will be available to use during school hours but will not be sent home with children.

PARENT RESPONSIBILITIES

It is the responsibility of parents and guardians to
- Ensure parental restrictions are put on a device.
- Provide a device that meets the minimum Device Specification Guide.
- Ensure that up-to-date anti- virus software is installed on their device

STUDENT RESPONSIBILITIES

As part of the Stanhope Primary School's BYOD Program students will ensure that they:
- Use their devices in a responsible and ethical manner;
- Bring their device to school **fully charged**;
- Follow the school's ICT /BYOD Acceptable Use Policy;
- Report any behaviour that is not in line with the school's ICT Acceptable Use Agreement to their teacher;
- Store their device appropriately in a designated area within their classroom when the devices are not in use to help protect their device, work and information;
- Report any damages that may occur to their teacher immediately;
- Will not remove their device from the classroom unless instructed by the teacher;
- The device is not taken into the school yard;
- Respect and look after all devices, including their own, other students' and the school's devices.
- May not use devices to record, transmit, or post photographic images or video of a person or persons during school hours or during school activities, unless otherwise allowed by a teacher.
- Other students do not use their device to avoid accidental breakages,

STUDENT ACTIVITIES THAT ARE STRICTLY PROHIBITED

- Illegal installation or transmission of copyrighted materials;
- Any action that violates the school's 'ICT Acceptable Use Agreement' or public law;
- Sending, accessing, uploading, downloading, or distributing offensive, violent, profane, threatening, pornographic, obscene, or sexually explicit materials;

- Accessing and using internet/app-based games within class time that are not deemed educational by the teacher without prior permission;
- Use of messaging services and social media within school time
- Gaining access to another students' accounts, files and/or data;
- Giving out personal information, for any reason, over the internet;
- Participation in fraudulent or other illegal behaviour;
- Vandalism (any malicious attempt to harm or destroy hardware, software or data,
- including, but not limited to, the uploading or creation of computer viruses or computer programs that can infiltrate computer systems and/or damage software components) of personal, other students or the school's range of technology;
- Participating in any form of bullying including, (and not limited to) texting, emailing,
- posting and accessing other students devices; and
- Not using Stanhope Primary School's web filter to access restricted Internet sites at
- school.

DEVICES
Parents are welcome to purchase a device from any retailer that they choose.

BREAKAGE & THEFT
Student owned devices are NOT covered by the school's insurance arrangements.
Stanhope Primary School recommends that families ensure that they have insurance which covers BYODevices. Generally this is covered by most home and contents insurance, but it is worth checking with your insurer.

CONNECTING TO THE SCHOOLS WI-FI
At the start of the school year, or when a student brings a new device, students will be given an individual login that will allow them access to our schools eduSTAR wireless network.

PARENTAL RESTRICTIONS
We ask all parents to enable Parental Restrictions on their child's device. Restrictions allows parents to restrict accessing and installing apps, Deleting apps and In-App Purchases. Students can also be prevented from listening to music and podcasts with explicit lyrics, and a number of other options. Parents should NEVER give students access to the password for this account to ensure that they cannot make purchases or install apps without your permission.

Students must not have any Social Media apps on their device, these include, but not limited to;
- Facebook*
- Twitter*
- Snapchat*
- Musically*
- Periscope*
- Vine*
- tumblr*

All these apps require users to be older than 13 in their Terms & Conditions. Students with these apps installed will not be able to bring their device to school until they are removed. This is also to protect your child and other childrens privacy as many of these apps make it very easy to post images, videos and comments about others without their consent. Any device with a social media

app installed will be removed from the student and placed at the office for a parent to collect. The device will not be allowed back into the classroom until it has been checked.

ACCESSORIES
We require that all devices have a **heavy duty case**.

HEADPHONES
Headphones are an essential item for all student computer based work and we would *strongly recommend that they are volume limited due to the risk of permanent hearing damage.*

MAIL
All student will be provided with a school email account. These accounts also allow the students to use the various apps to collaborate within the classroom.

TECHNICAL SUPPORT
As part of the BYOD Program Stanhope Primary School will provide assistance in helping students with connecting to the schools' network and internet and the installation of any necessary programs or applications.

POLICY REVIEW AND APPROVAL

Policy last reviewed	24 April 2024
Approved by	Principal
Next scheduled review date	March 2026 (as recommended by DOE)