



Stanhope Primary School

Learning • Success • Respect • Citizenship



Principal: Christine Owen

Phone: 03 5857 2514

Mobile: 0419 548 318

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Newsletter

48 Midland Highway

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<http://stanhopeps.vic.edu.au>

Inspiring Lifelong Learning

ISSUE 40: December 14th 2023

REMINDERS & THINGS TO DO

DATES TO REMEMBER



Friday 15th December

- ◆ Fun Water Play at the school

Wednesday 20th December

- ◆ END OF TERM
- ◆ Early dismissal 12.00pm

2024 TERM 1

Monday 29th January

- ◆ STAFF RETURN

Tuesday 30th January

- ◆ STUDENTS RETURN

Wednesday 31st January

- ◆ No prep students at school on the 1st 4 Wednesdays

2024

Student Requisite List and Family Contribution information is attached to this newsletter

CONGRATULATIONS

to Phillip Bowland who was the winner of our Christmas Hamper Raffle

From the Principal



**Christine
Owen**

A Week of Success!

Last night, our Grade 6 student shared his 'Looking Forward, Looking Back' presentation at the Graduation and Awards Night, held at the Kyabram Club. Several students received awards from our sponsors as well as two School Values Awards.

Stanhope Primary School is also feeling very proud of several of our past student, who were acknowledged for their contributions and achievements and received awards at their secondary schools' end of year ceremonies.

Reports

End of Semester Reports will be available from 4:00pm today on uEducateUs. Please text or email us if you require a printed copy.

End of Year

Tomorrow, weather permitting, we will hold a combined kinder and school Water Fun session from 12.30 pm -1.30 pm. This will be a uniform free day, but hats must still be worn outside. Students can wear bathers with a rashie or T-Shirt, but are advised to bring a towel and possibly a dry change of clothes. They are welcome to bring water toys from home, including any water pistols. I've heard a rumour that there might even be a special visitor... Families can collect students after 1.30 pm if they wish. There will be no assembly.

Next Week

Students will be bringing home quantities of stationery and other items over the next few days, so a carry bag would be a good idea to send to school. We will officially conclude school for 2023 at 12:00 pm on Wednesday 20th December. (Apologies for the mixed messages in last week's newsletter). School resumes for students on Tuesday 30th January at 9:00 am. Prep students are not required for the first four Wednesdays of Term 1.

FROM THE **Business Manager**



Mica will still be in the office on Tuesdays and Thursdays.

I am happy to discuss confidential payment options for fees or camps & excursions with you.

Café Lunch Orders

**3rd Wednesday
of every month**

20th December



MATHS-BOTS ARE GREAT FUN

They provide great learning focus in maths and also provide fantastic mentoring opportunities



Grade 6 Graduation and Awards 2023



TYLER RANDELL

Rushworth Community Bank Community Endeavour Award
Presented by Jahnae

COOPER RANDELL

Stanhope Urban Fire Brigade Mervyn Elford Award Most Improved Student
Presented by Gerard

LILY HORTON

RSL Stanhope Sub Branch Academic Achievement Award

TYLER ASHE

Stanhope Foodworks Sportsmanship Award

BONNI BAKER

Stanhope Café Peer Support Award

CALEB PRITCHARD

Learning and Success

CASTIEL ASHE

Respect and Citizenship





KY ART SHOW

Students entries were all great.

Congratulations to Bonni and Mercedes who were awarded 2nd prize in their sections.

PRACTICAL WOODWORKING

with Mrs Foley

Students have been working hard to finish off their colourful boxes.

Their planning and construction process has been exhaustive!



CONGRATULATIONS



To our past student
JULIAN WANLESS
who received Dux Honours
at Kyabram P-12 for 2023

Julian has applied to do a Bachelor
Degree in Civil Engineering
at LaTrobe Uni, Bendigo

We wish him every success in the next
stage of his life.

We would also like to congratulate the following high achieving past
students attending Kyabram P-12 College.

JULIAN WANLESS

(Future Innovators Award)
(VCE Science Award in Physics)
(The Gary Slade Prize in Mathematics)
(VCE High Achiever Award)

MICHAEL KEEGAN

(Year 11 Academic Excellence)
(VCE Outdoor Education Award)

JORJA PONTON

(The Gary Slade Prize in Mathematics Runner Up)
(VCE Endeavour/All Rounder Award)
(State Sports Award in Lawn Bowls)

RACHEAL KEEGAN

(Kwong Lee Dow Young Scholars' Program)
(Future Innovators Award)

***Our current staff are very proud to have followed the achievements of
these students all through their years at Stanhope Primary School and
onto secondary education. We wish them the very best!***

Campaspe Library Summer School Holidays 2024

B = Bookings Essential	Echuca	Kyabram	Rochester	Rushworth	Tongala
Wed 3 Jan	1pm Pendants	B 5+		3pm Make a Jigsaw	B 5+
Thu 4 Jan	10.30am Basket Weaving	B 5+	1.30pm Make a Jigsaw	B 5+	3.30pm NGV Bracelet Beading
Fri 5 Jan	1pm Family Movie	B			
Mon 8 Jan	10.30am NGV Inspiration Train	B 5+			
	2pm Lego & Board Games				
Tue 9 Jan	10.30am NGV Underwater Drawing	B 5+			
	1pm Name Keyrings	B 5+	3.30pm NGV Bracelet Beading	B 8+	
Wed 10 Jan	2pm Bricks4Kidz	B 5+	11am Bricks4Kidz	B 5+	
	5.30 - 7pm Pizza & Movie			2pm NGV Light Lanterns	B 5+
Thu 11 Jan	10.30am NGV Bracelet Beading	B 8+			
	2.30pm Movie Afternoon	B		1.30pm Rock Painting	B 5+
				1.30pm Name Keyrings	B 5+
					3.30pm Name Keyrings
Fri 12 Jan	2pm NGV Collage	B 5+			
Mon 15 Jan	10.30am Cloud Dough	B 5+			
	2.30pm Susea Spray	B			
Tue 16 Jan	10.30am Make a Jigsaw	B 5+		10.30am Susea Spray	B
	2.30pm Rock Painting	B 5+	2.30pm Susea Spray	B	3pm Make a Jigsaw
					1pm Make a Jigsaw
Wed 17 Jan	3.30pm Dream Catchers	B 5+			
	6pm Evening Storytime			1.30pm Name Keyrings	B 5+
Thu 18 Jan	10.30am Friends with Honey	B 3-7	11am Name Keyrings	B 5+	
	2pm Friends with Honey	B 8+		2pm Coliban Water Storytime	
Fri 19 Jan	10.30am Coliban Water Storytime				
	2.30pm Movie afternoon	B			
Mon 22 Jan	10.30am Picnic Storytime				
	2.30pm Movie Afternoon	B			
Tue 23 Jan	10.30am Canvas Tape Art	B 5+			1.30pm Rock Painting
	2.30pm Decorate a Library Bag	B 5+			
Wed 24 Jan	2pm Bunnings Craft	B 5+	3.30pm Dream Catchers	B 5+	1.30pm Dream Catchers
Thu 25 Jan	2.30pm Big Summer Read Party		2pm Bunnings Craft & Big Summer Read Party		
Fri 26 Jan	Public Holiday - Australia Day				

NGV Kids on Tour is an initiative of the National Gallery of Victoria. NGV extends sincerest thanks to Event partner, Officeworks, for their generous support of NGV Kids exhibitions and programs.

Thank you to our generous sponsors

proPAVE
landscapes

Phil De'Ath
0418 527 365

Lina Ding
0412 266 635

KYABRAMS
MAIN STREET
BUTCHERY

"The Best Meat by Miles"

170 Allan St, Kyabram PH: 5853 2123



Kyabram CLUB
Where good friends meet



- Stanhope Supermarket
- Stanhope RSL Sub Branch

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PROTECT

Protecting children & young people from abuse is our responsibility



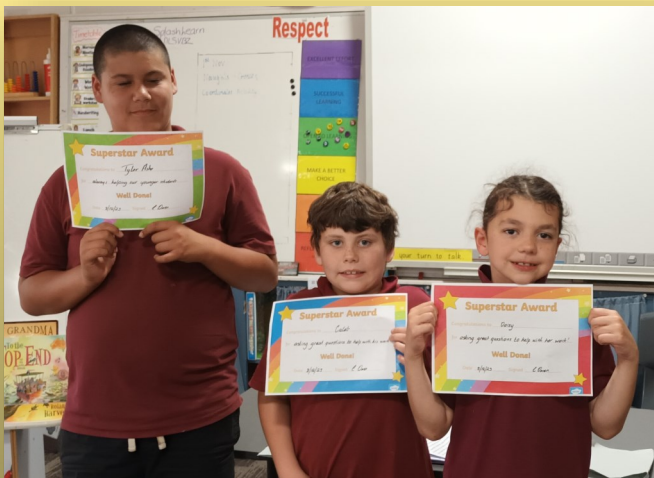
HELP IS BUT A PHONE CALL AWAY

LIFELINE
13 11 14

KID'S HELPLINE
1800 55 1800

BEYOND BLUE
1300 22 4636

AWARDS



SUCCESSFUL LEARNING:

Caleb and Daisy

RESPECT & CITIZENSHIP:

Tyler A

<https://www.facebook.com/stanhopeps/>



Child safety and wellbeing at Stanhope Primary School

information for families and the school community

The Victorian Government has announced new [Child Safe Standards](#) to further strengthen child safety across organisations, including schools. The new standards recognise the critical importance of families and the broader school community in maintaining and promoting child safety and wellbeing.

Stanhope Primary School has reviewed and updated our child safety policies and procedures to ensure they meet the requirements of the new standards. These are available to view our school's website, via UeducateUs, and at the school's front office].

We are committed to continuous improvement in our approach to child safety and wellbeing and welcome feedback from families and members of our school community on ways we can further strengthen our child safety policies, procedures and practices.

If you have any suggestions, comments or questions, please contact Stanhope Primary School at stanhope.ps@education.vic.gov.au or by phone on 03 5857 2514.

Victoria's Child Safe Standards

- **Child Safe Standard 1** – Establish a culturally safe environment in which the diverse and unique identities and experiences of Aboriginal children and young people are respected and valued.
- **Child Safe Standard 2** – Ensure that child safety and wellbeing are embedded in school leadership, governance and culture.
- **Child Safe Standard 3** – Children and young people are empowered about their rights, participate in decisions affecting them and are taken seriously.
- **Child Safe Standard 4** – Families and communities are informed and involved in promoting child safety and wellbeing.
- **Child Safe Standard 5** – Equity is upheld and diverse needs are respected in policy and practice.
- **Child Safe Standard 6** – People working with children and young people are suitable and supported to reflect child safety and wellbeing values in practice.
- **Child Safe Standard 7** – Ensure that processes for complaints and concerns are child focused.
- **Child Safe Standard 8** – Staff and volunteers are equipped with the knowledge, skills and awareness to keep children and young people safe through ongoing education and training.
- **Child Safe Standard 9** – Physical and online environments promote safety and wellbeing while minimising the opportunity for children and young people to be harmed.
- **Child Safe Standard 10** – Implementation of the Child Safe Standards is regularly reviewed and improved.
- **Child Safe Standard 11** – Policies and procedures that document how schools are safe for children, young people and students.
- Ministerial Order 1359 provides the framework for child safety in schools.

FOUR CRITICAL ACTIONS FOR SCHOOLS

Responding to Incidents, Disclosures and Suspicions of Child Abuse

1 RESPONDING TO AN EMERGENCY

If there is no risk of immediate harm go to **Action 2**

If a child is at immediate risk of harm you **must** ensure their safety by:

- separating alleged victims and others involved
- administering first aid
- calling **000** for urgent medical and/or police assistance to respond to immediate health or safety concerns
- identifying a contact person at the school for future liaison with Police.

Where necessary you may also need to maintain the integrity of the potential crime scene and preserve evidence.

2 REPORTING TO AUTHORITIES / REFERRING TO SERVICES

As soon as immediate health and safety concerns are addressed you **must** report all incidents, suspicions and disclosures of child abuse as soon as possible. Failure to report physical and sexual child abuse may amount to a criminal offence.

Q: Where does the source of suspected abuse come from?

WITHIN THE SCHOOL

VICTORIA POLICE
You **must** report all instances of suspected child abuse involving a school staff member, contractor, volunteer or visitor to Victoria Police.

You **must also** report internally to:

- GOVERNMENT SCHOOLS**
 - School principal and/or leadership team
 - Employee Conduct Branch
 - DET Incident Support and Operations Centre.
- CATHOLIC SCHOOLS**
 - School principal and/or leadership team
 - Diocesan education office.
- INDEPENDENT SCHOOLS**
 - School principal and/or school chairperson
 - Commission for Children and Young People on **1300 782 978**

All allegations of 'reportable conduct' **must** be reported as soon as possible to:

- GOVERNMENT SCHOOLS**
 - Employee Conduct Branch
- CATHOLIC SCHOOLS**
 - Diocesan education office
- INDEPENDENT SCHOOLS**
 - Commission for Children and Young People on **1300 782 978**.

WITHIN THE FAMILY OR COMMUNITY

DHHS CHILD PROTECTION
You **must** report to DHHS Child Protection if a child is considered to be:

- in need of protection from child abuse
- at risk of being harmed (or has been harmed) and the harm has had, or is likely to have, a serious impact on the child's safety, stability or development.

VICTORIA POLICE

You **must also** report all instances of suspected sexual abuse (including grooming) to Victoria Police.

You **must also** report internally to:

- GOVERNMENT SCHOOLS**
 - School principal and/or leadership team
 - DET Incident Support and Operations Centre.
- CATHOLIC SCHOOLS**
 - School principal and/or leadership team
 - Diocesan education office.
- INDEPENDENT SCHOOLS**
 - School principal and/or chairperson.

YOU MUST TAKE ACTION

- You **must** act, by following the Four Critical Actions, as soon as you witness an incident, receive a disclosure or form a reasonable belief* that a child has, or is at risk of being abused.

As a school staff member, you play a **critical role** in protecting children in your care.

- You **must** act if you form a suspicion or reasonable belief, even if you are unsure and have not directly observed child abuse (e.g. if the victim or another person tells you about the abuse).

*A reasonable belief is a deliberately low threshold. This enables authorities to investigate and take action.

3 CONTACTING PARENTS/CARERS

Your principal **must** consult with DHHS Child Protection or Victoria Police to determine what information can be shared with parents/carers. They may advise:

- not to contact** the parents/carer (e.g. in circumstances where the parents are alleged to have engaged in the abuse, or the child is a mature minor and does not wish for their parent/carer to be contacted)
- to contact** the parents/carers and provide agreed information (this must be done as soon as possible, preferably on the same day of the incident, disclosure or suspicion)
- how to communicate** with all relevant parties with consideration for their safety.

4 PROVIDING ONGOING SUPPORT

Your school **must** provide support for children impacted by abuse. This should include the development of a **Student Support Plan** in consultation with wellbeing professionals. This is an essential part of your duty of care requirements.

Strategies may include development of a safety plan, direct support and referral to wellbeing professionals and support.

You **must** follow the **Four Critical Actions** every time you become aware of a further instance or risk of abuse. This includes reporting new information to authorities.

CONTACT

DHHS CHILD PROTECTION

AREA
North Division **1300 664 977**
South Division **1300 655 795**
East Division **1300 300 391**
West Division (Rural) **1800 075 599**
West Division (Metro) **1300 664 977**

AFTER HOURS

After hours, weekends, public holidays **13 12 78**

CHILD FIRST

<https://services.dhhs.vic.gov.au/federal-and-support-teams>

ORANGE DOOR

<https://www.vic.gov.au/familyviolence/the-orange-door.html>

VICTORIA POLICE

000 or your local police station

DET INCIDENT SUPPORT AND OPERATIONS CENTRE

1800 126 126

INCIDENT MANAGEMENT AND SUPPORT UNIT

1800 126 126

EMPLOYEE CONDUCT BRANCH

(03) 9637 2595

DIOCESAN OFFICE

Melbourne **(03) 9267 0228**

Ballarat **(03) 5337 7135**

Sale **(03) 5622 8600**

Sandhurst **(03) 5443 2377**

INDEPENDENT SCHOOLS

VICTORIA
(03) 9825 7200

THE LOOKOUT

The LOOKOUT has a service directory, information, and evidence based guidance to help you respond to family violence: <http://www.lookout.org.au>

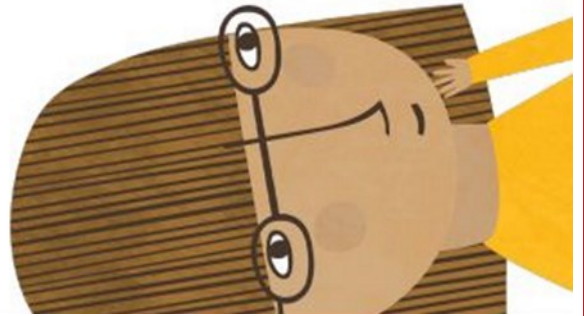
Family violence victims/survivors can be referred to **1800 Respect** for counselling, information and a referral service: **1800 737 732**

PROTECT

THE EDUCATION STATE

VICTORIA

CECV





		<u>LOADED FRIES</u>	
		SMALL	\$ 7.50
		LARGE	\$ 11.00
		<u>BURGERS</u>	
		Bacon & Egg Roll	\$ 7.00
		Bacon & Egg Sandwich	\$ 6.50
		Chicken parma roll	\$ 12.00
		Chicken schnitzel & gravy roll	\$ 7.50
		Chicken schnitzel & salad roll	\$ 8.00
		Chicken schnitzel with the lot	\$ 12.00
		Chicken wrap with the LOT	\$ 12.00
		PLAIN	\$ 10.00
		Fish burger with the LOT	\$ 14.00
		PLAIN	\$ 12.00
		Hamburger with the LOT	\$ 12.00
		PLAIN	\$ 10.00
		Souvlaki- beef/lamb/chicken	
		LOT	\$ 12.00
		PLAIN	\$ 10.00
		Steak sandwich with the LOT	\$ 12.00
		PLAIN	\$ 10.00
		<i>Sauces- tomato, bbq, mayo, garlic, sweet chilli, hot chilli, tartare</i>	
<u>FISH 'N' CHIPS</u>			
Minimum chips	\$ 4.00		
Battered sav	\$ 3.50		
Boneless wing ding	\$ 1.50		
Calamari rings	\$ 1.50		
Chicken dim sim	\$ 2.00		
Chicken nugget	\$ 0.80		
Chiko roll	\$ 3.50		
Chilli chicken strip	\$ 2.00		
Corn jack	\$ 3.50		
Crab sticks	\$ 1.50		
Crumbed prawns	\$ 1.80		
Dim sim	\$ 1.50		
Fish bites	\$ 1.50		
Fish cakes	\$ 3.00		
<u>FISH</u>			
FLAKE	\$ 8.00	<u>EXTRAS</u>	
BLUE GRENADIER	\$ 8.00	Gravy on chips	\$ 1.00
Flat head fillets	\$ 2.00	Meat	\$ 4.00
Garlic chicken ball	\$ 1.80	Bacon or Egg	\$ 2.00
Hash brown	\$ 1.20	Cheese or Pineapple	\$ 1.00
Magdala	\$ 3.50	Squeezy sauce - per sachet	\$ 0.30
Mini dim sim	\$ 0.75	Small salad	\$ 5.00
Mini spring roll	\$ 2.00	Large salad	\$ 6.00
Pineapple fritter	\$ 3.00		
Pluto pup	\$ 3.50	<u>BAKERY</u>	
Potato cake	\$ 1.50	Plain pie	\$ 5.00
Scallops	\$ 1.80	Flavoured pie	\$ 5.50
South Melbourne dim sim	\$ 2.00	Sausage Roll	\$ 4.50
Spring roll	\$ 3.50	Pastie	\$ 4.80
Wing ding	\$ 2.50	Salad only rolls	\$ 6.00
		Meat and salad rolls	\$ 7.00
<u>CHIPS, CHEESE & GRAVY</u>		Salad only sandwich	\$ 5.50
SMALL	\$ 6.00	Meat and salad sandwich	\$ 6.50
MEDIUM	\$ 9.00	Salad wraps	\$ 7.00
LARGE	\$ 12.00	Salad Tubs Small	\$ 5.00
		Salad Tubs Large	\$ 6.00
<i>Tomato sauce sachet</i>	\$ 0.30	Fruit Tub Small Term 1 & 4 only	\$ 4.00
		Fruit Tub Large Term 1 & 4 only	\$ 5.00

Stanhope Primary School



Learning, Success, Respect, Citizenship

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Parent Payment Arrangements 2024

Dear Parent

Stanhope Primary School is looking forward to another great year of teaching and learning and would like to advise you of Stanhope Primary School's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Stanhope Primary School makes every effort to keep contributions to a minimum and affordable for all parents.

Please find the contribution schedule for Prep through to Grade 6 attached. The contribution schedule applies for each individual student in a family.

A list of stationery items and student requisites for families to provide or purchase from their preferred supplier, is also attached.

All items will need to be labelled at home with your student's name. Item quantities are suggested adequate for one years' normal classroom use, but please note that some items may need to be replenished throughout the year and damaged or lost items will need to be replaced and costed accordingly. Please also note that excursion & incursion charges will be costed separately at the time of the event.

'Inspiring Lifelong Learning'

Financial Support for Families

Stanhope Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (Health Care Card holders only. Forms available at school office)
- Flexible payment arrangements

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Christine Owen or Mica Rosenberg

Ph: 03 5857 2514 Email: stanhope.ps@education.vic.gov.au

Payment Methods

- Cash
- Cheque
- Bpay (NOT DIRECT DEPOSIT)

Refunds

Refunds generally only apply to events or activities such as camps and excursions. If a camp or excursion is cancelled or altered by the school, or a student is no longer able to attend part or all of the camp or excursion, our school will consider requests for partial or full refunds of payments made by parents/carers on a case-by-case basis taking into account the individual circumstances. Generally we will not be able to refund payments made for costs that have already been paid where those funds have already been transferred or committed to a third party and no refund is available to the school. Where possible, we will provide information about refunds to parents/carers at the time of payment.

For further information on the Department's Parent Payment Policy. Please see a one page overview attached.

Yours sincerely,

Christine Owen
Principal

Gerard Lucardie
School Council President

Contribution schedule – Year Prep –Year 6

Please find the itemised list of Curriculum Contributions and Other Contributions for your child. Stanhope Primary School also continues to welcome your Extra-Curricular Items & Activities contributions for 2024.

All payments are requested by end of Term 1, 2024.

Curriculum Contributions

Below is a list of items and activities which enable your child to learn the standard curriculum, which will be sourced by the school. This year we are able to offer reduced fees from those of 2024. Each year is calculated according to requirements for that specific year.

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom materials & equipment	\$20
Stationery consumables; including large scrap books, dotted thirds, maths grid books, chunky pencils, plastic pockets	\$10
Art & Craft consumables; including craft paper, PVA glue, sparkles, goggle eyes, split pins, paint, pastels, charcoal, clay, paper plates, doilies	\$5
Science materials: including cover paper, coloured card, PVA glue, flour, salt, food colourings, sugar, bi-carb soda, baking powder, milk or milk substitute, vinegar	\$15
Photocopying & printing for students	\$40
Provision & Upkeep of school devices, peripherals & ICT	\$20
Digital Online Assessments	\$25
MACC Art	\$35
MARC Library	\$35
Total for Contributions	\$205

Other Contributions

Other Contributions - for non-curriculum items and activities	Amount
First aid equipment	
School grounds maintenance & improvements	
School Sports Victoria membership	
	TOTAL \$

Extra-Curricular Items & Activities

Stanhope Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school by 10th February 2024.

Extra-Curricular Items & Activities	Amount
Optional camps and excursions and events as scheduled throughout 2024. The cost of these excursions will be advised throughout the year.	To be advised
Graduation Bears	TBA
Grade 6 T Shirt -	TBA
TOTAL	\$

Educational Items for Students to Own

Attached is a list of items that the school recommends you purchase for your child to individually own and use.

Stanhope Primary School 2024 School Requisites List

Please supply the following items which will be needed by your child, according to your child/ren's class level.

Some items are intended to last all year, while others will need to be replenished throughout the year, e.g. pens, pencils, glue sticks etc. **A request note will be sent home with your child when this is required.**

The quantities listed beside each item should suffice for at least one term in most cases. **Items from previous year are welcome to be used rather than purchase the same item/s again.** E.g. scissors, pencil case, ruler etc

All items should be **clearly named** and brought to school on the first day of Term 1.

Prep, One Two	
Pencil Eraser	1
Sharpener- 2 hole	1
Pencil case; fabric/vinyl. Max 32cm x 22cm. NO hard cases	1
Ruler	1
Scissors	1
Glue sticks – large	2
Pk 12 coloured textas	1
Pk 12 coloured pencils- triangular if possible	1
Whiteboard markers	1 pk
Highlighters	1 pk
A4 Display folder	1
Headphones - essential	1 pair/set

*If you have any questions please don't hesitate to contact the school on **5857 2514***

Grade 3-6 items should last all year	
Grey lead pencil - HB	12
Red, ruling up pencil	4
Pencil Eraser	2
Sharpener	1
Pencil case; fabric/vinyl. Max 32cm x 22cm. NO hard cases	1
Ruler – 40cm	1
Scissors	1
Coloured textas (fine tip)	1 pk
Coloured pencils	1 pk
Black fineliner felt tip pen	1
Red pens (grades 5 -6 only)	5
Blue pens (grades 5 -6 only)	10
Black pens (grades 5 -6 only)	10
Whiteboard markers -	1 pk
Highlighters	1 pk
Glue sticks - large	4
Display folder	2
Headphones- essential	1 pair/set
BYO DEVICE: as per school specifications (this can be sent separately when requested)	Grades 3-5 are invited to BYOD. <u>Not compulsory</u>

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.