



Stanhope Primary School

Our view on Digital Technologies:

Netbooks and digital devices are great tools for enhancing education when used properly. It is important as a staff and a school community that we develop the effective use of digital technologies by our students to maximise their learning opportunities.

Consequence Procedure:

If a student misuses their device, they are in direct breach of the 'BYOD Policy' and the 'Acceptable Use Agreement'. The following process for consequences will apply:

Breaking the Acceptable Use Agreement

LOW

Warning

Student is to be given a formal warning. E.g. 'You are breaking our Digital Technologies Acceptable Use Agreement.' If you continue you will not be able to use technology at school.

Details of the breach are to be recorded by the teacher using the Misuse template and a copy kept in their personal file.

MEDIUM

No Device for two days

Contact Parents

If a student misuses a device again, the device is to be removed and/or access is to be restricted for 2 days.

Details of the breach are to be recorded by the teacher using the Misuse template and a copy kept in their personal file.

Parents are to be contacted by phone, text or UEU and informed of the breach.

HIGH

No Device for five days

Contact Parents

If a student continues to misuse a device, the device is to be removed and/or access is to be restricted immediately for 5 days.

Details of the breach are to be recorded by the teacher using the Misuse template and a copy kept in their personal file.

Parents are to be contacted by phone, text or UEU and informed of the breach. A note is to be sent home, signed by parent or guardian and returned.

RE-ENTRY

Before gaining access to school or personally owned devices again at Stanhope Primary School, the student will be required to review the 'Digital Technologies Acceptable Use Agreement' and 'Code of Conduct' with their classroom teacher.

The student will work on identifying what led them to make inappropriate choices and devise strategies to use in the future.

High Breaches

For all high level breaches refer directly to the principal.

LOW	MEDIUM	HIGH
<ul style="list-style-type: none">• Using a device at an inappropriate time (for example, when walking around school grounds or at the beginning/end of the school day)• Leaving a device in an unsupervised or undesignated area• Consuming food or drink near devices	<ul style="list-style-type: none">• Interfering or misusing someone else's device• Using, uploading or publishing photographs or videos of peers/teachers without permission• Using a device for unrelated or inappropriate activities.	<ul style="list-style-type: none">• Accessing and altering the files and folders on the school network.• Participating in any form of cyberbullying• Intentionally damaging a device• Consistently disobeying an adult's/teacher's instructions

Digital Technologies are not to be used for non-learning purposes during learning time or recess or lunch breaks.

Only designated school apps and software are allowed to be used while at school.