Stanhope Primary School

Stanhope Primary School is committed to creating and maintaining a positive and safe learning environment, where our children are protected from abuse and where we maximise individual academic and social growth through explicit teaching and taking responsibility for

all our learning.

ISSUE 37: NOVEMBER 28th 2019

LEARNING SUCCESS RESPECT CITIZENSHIP



Inspiring Lifelong Learning

Principal: **Christine Owen**

Phone: 5857 2514 Mobile: 0419 548 318

- ◆ stanhope.ps@edumail.vic.gov.au
- www.facebook.com/stanhopeps
- https://stanhopeps.wordpress.com

REMINDERS & THINGS TO DO

Collection Arrangements From School

Please notify the school if your child is to be collected from school by anyone other than yourself or their regular collectors. Likewise if your child is to make different travel arrangements for specific days and times, please let the school know. This is for the safety of all students.

Uniform Reminder:

Our uniform policy clearly states that students who chose to wear dresses, MUST wear shorts underneath.

GRADE 6 GRADUATION:

Wednesday 18th December at Kyabram Club at 6.30pm. Graduate's meals will be paid for by the school. Guest's meals and drinks can be ordered from the menu & paid for by families.

LOTS OF ATTACHMENTS TO THIS **WEEK'S NEWSLETTER**

Lions Club Portsea Camp

Applications for The Portsea Camp must be in by Tuesday 3rd December. Students aged between 9 years and 12 years are eligible to apply. Camp dates 11th - 17thJanuary. 2020. Cost \$350.00 per Child. No late applications will be accepted. Forms available from the office. Phone Avis Weller on 0409438386 for information

DATES TO REMEMBER

Friday 29th November

♦ Report Writing <u>NO STUDENTS</u>

Tuesday 3rd December

♦ LIBRARY

Friday 6th December

- ♦ Healthy Breakfast 8.30am →
- **Sporting Schools**

Tuesday 10th December

Statewide Orientation

Wednesday 11th December

♦ Pool Party 12.30pm

Thursday 12th December

◆ ART

Friday 13th December

- ◆ ART
- **♦ Town's Community Carols**

Monday 16th December

♦ Awards & Carols Night 7pm

Wednesday 18th December

♦ Grade 6 Graduation 6.30pm **Kyabram Club**

From the Principal

Counting Down!

Tonight, school councillors and staff will celebrate the achievements and reflect on the year that has been 2019, with a dinner in Kyabram. It's been a year full of events and happenings that have kept us all on our toes. Over the next remaining weeks and days, there are a number of end-of-year events happening, so keep your eyes peeled in the newsletter, Facebook and uEducateUs for information and key dates for what's coming up.

A Welcome Return

It's been wonderful to see Mica back at school. We muddled through during her absence, but are very, very pleased to have her and her expertise sorting out the complex administrative matters of our school. Welcome Back, Mica!

Graduation

We will say goodbye shortly, to our grade 6 students as they embark on the next leg of their education journey. There is a lot of excitement building in the grade 6 department as they prepare for their graduation ceremony.

BYOD Information

Included in today's newsletter is some initial information about our BYOD program. Only one form needs to be returned if you choose to OPT OUT of Office 365. Please read all the information carefully.

REMINDER—THIS MONDAY!

Online Shopping Christmas Information Webinar for families

Christmas is a great time for online shopping but can also be a popular time for scams. Join our one-hour webinar hosted by The eSafety Commissioner to learn:

- How to shop on secure sites
- ♦ How to use a secure payment method
- ♦ How to determine who you are buying from
- What scams to watch out for

WHEN: Monday, 2 Dec 10:00am



Christine Owen

At Stanhope Primary School we welcome families to ask questions, share concerns or information we might need about your child/ren through making a time with the principal or their child's teacher. You can now do this via 'Conversations' on uEducateUs as well as the more regular channels.

PARENTS

Please note that permission forms & money need to be returned to the school <u>prior</u> to the day of the excursion or your child risks not being able to attend.

Forms are unable to be printed out on the day of the excursion, so parents & guardians will have to handwrite missing permissions on the day of the excursion.

Thank you.

FROM THE

Business Manager



Mica will be in the office on Tuesdays and Thursdays. I am happy to discuss payment options for fees or camps and excursions with you.

Whole School End of Year Excursion

On Thursday 19th December, there will be a whole school excursion to Healesville Sanctuary. Permission forms will go home shortly for this event. It will be an early start and a late-ish return. Details will be available on the permission forms.

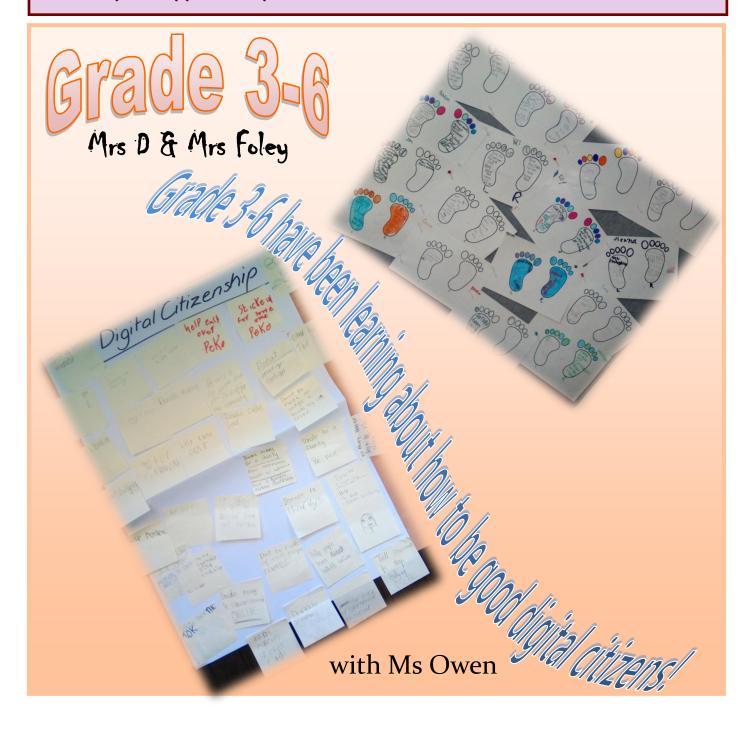
Safety Around Water

With hot weather here, please take extra care to supervise your children near and around any water. Rivers, channels, beaches & pools. These are all potential dangers.



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Don't forget to pick up you Parent Feedback form from the office. This is your opportunity to contribute to the school review.



SWIMMING POOL PARTY

Wednesday 11th December at 12:30pm

- COST: \$4.20 per student, unless you have a family pool pass. ALL students will be responsible for their own entrance money and will give this to the pool on entry.
- We are a SunSmart school- so all students need to wear a rashie or tshirt over their bathers. Otherwise they will need to wear their school shirt.
- Parents Club- will be providing a free sausage sizzle for lunch.
- End of day collection of students will be from the pool unless you are travelling on the bus. A teacher will be in attendance until 3:15.
- Students are able to bring spending money for the kiosk- but access times will be at the discretion of the school staff.
- Permission form is attached to the newsletter.

Café Lunch Orders

This year we will be having Café Lunch Orders on the **THIRD WEDNESDAY OF EACH MONTH**.

(Please mark the dates in your diary for the rest of the year.)

18th December

Fruit tubs will only be available during 1st and 4th term

Sauce is \$0.30

Could parents please make sure they only order what's available on the list, that the price is correct for what they order and that the correct money is given.

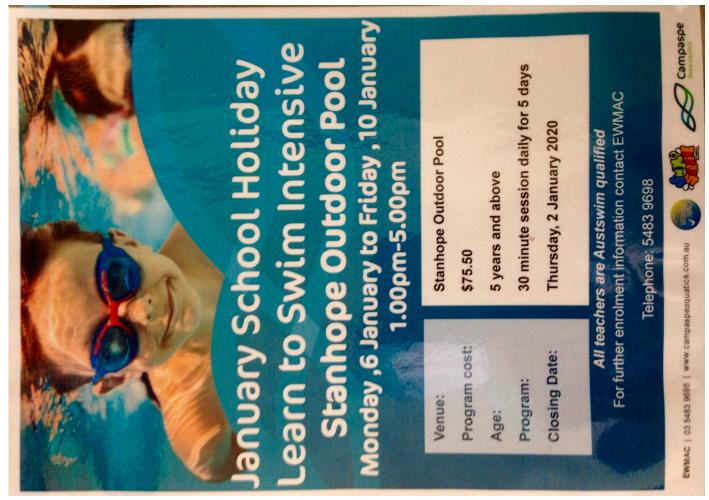


Healthy Breakfast

On Friday the 6th of December the Parents Club will be preparing and serving a healthy breakfast at school to celebrate the end of Walk to School month. Breakfast will be served from 8.30am onwards in the undercover area. We would like to thank the Shire of Campaspe for sponsoring this event - parents and siblings welcome to attend!

Community Carols is on Friday 13th December. We are performing at 7:00pm. Please meet at the front of the kinder at 6:50pm. Please come dressed in Christmas gear; t-shirt / hat etc.









COMING TO STANHOPE SWIMMING POOL!

Rochester and District Amatuer Swim
Club presents:
Optus Junior Dolphins Program.

NEWSLETTER ITEMS MUST BE SUBMITTED TO THE **SCHOOL OFFICE IN WRITING** OR ELECTRONICALLY BY **9AM WEDNESDAY** TO **GUARANTEE A SPOT IN** THAT WEEKS EDITION

Protecting children & young people from abuse is our responsibility



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Thank you to Bovine Inseminations, whose generous sponsorship

will cover the replenishment of our sports equipment.

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No responsibility is accepted by the Department or the School for the accuracy of information contained in advertisements.





Dairy for life

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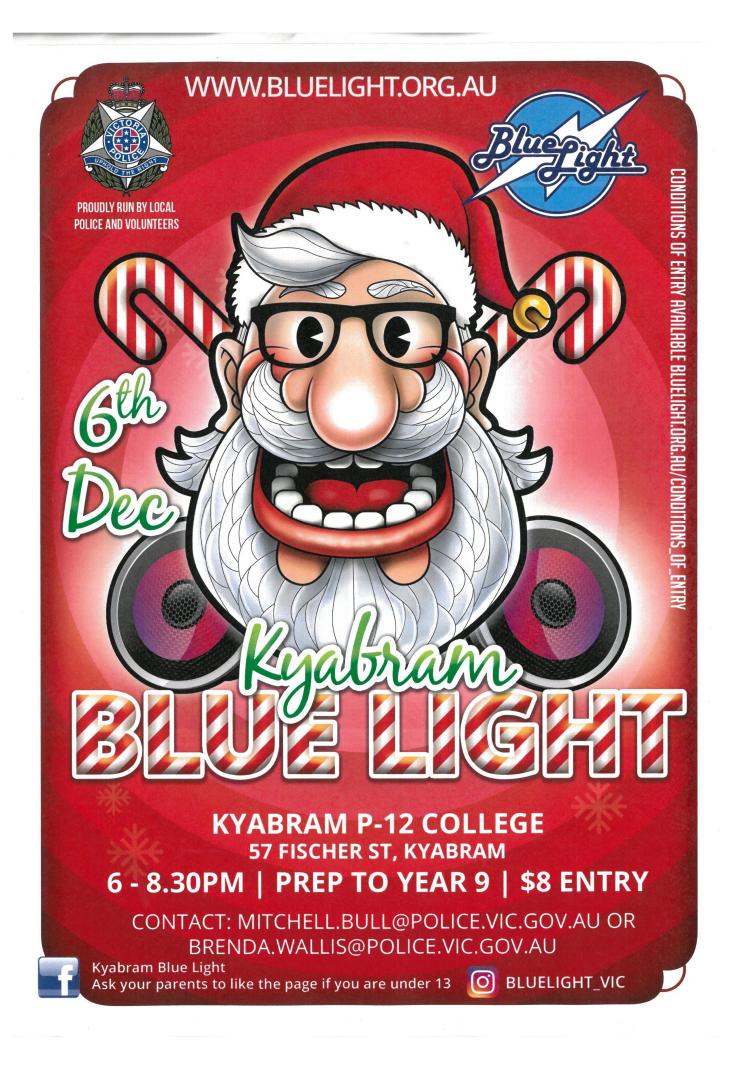
AWARDS

CONGRATULATIONS!

LEARNING: Ayvee, Jaxon, Mac, Meila, Taylah, William P

SUCCESS:

Just about everyone! Walk to School Month, was a HUGE success!





Stanhope Primary School



Learning—Success—Respect— Citizenship

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SELF EVALUATION – Parent FEEDBACK Term 4 2019

Please list (and comment if necessary) on the following areas

STUDENT LEARNING / CURRICULUM (eg. literacy, numeracy, resources, extra activities, excursions, camps, classroom set up, group work, Victorian Curriculum, reporting, , technology/computers)

What do you think we should keep doing?	What do you think we should stop doing?	What do you think we should start doing?

STUDENT WELL BEING (eg. classroom environment, playground, school buildings, social skills programs such as SWPBS Individual Learning Plans, discipline, , breakfast program)

What do you think we should keep doing?	What do you think we should stop doing?	What do you think we should start doing?
	•	

STUDENT ENGAGEMENT (eg. Transitions, interaction with other schools, Student leadership, attendance, extra-curricular activities)

What do you think we should keep doing?	What do you think we should stop doing?	What do you think we should start doing?
PARENT AND COMMUNITY	INVOLVEMENT (EG. Family Nights, f	undraising, school council)
What do you think we should keep doing?	What do you think we should stop doing?	What do you think we should start doing?
	I	
Other comments that were	1 12	C 1 4' C
improvement over the nex	be relevant to the school's self t 5-10 years.	r evaluation, or for

Thank you very much for your time and effort in giving us constructive feedback – your comments will be taken into consideration as part of the School review process, and in the development of the school's Strategic Plan.



SCHOOLS



INFORMATION PACK FOR PARENTS

The Department of Education and Training (Department) and your school are using online learning services to support learning and teaching. This pack provides information on one of the online services, Office 365 and advice in relation to its safe and responsible use.



What information needs to be collected?

- Name, year level, home group and school.
- Student's Department username and password.



Why is this information needed?

- To control access to the online services.
- To prevent unauthorised access to student's work.



When could this information be accessed by others?

- By support staff to fix issues.
- Where required by law.
- Never for advertising or marketing purposes.

Office 365 is an internet based service provided by Microsoft for class activities. It provides students with access to online education services such as:

- Microsoft Web Apps (Excel, Word, Outlook, PowerPoint, OneNote)
- Exchange
- OneDrive
- SharePoint
- Forms
- Flow

- Skype for Business
- Microsoft Teams
- Sway
- PowerApps
- School Data Sync
- Minecraft: Education Edition

These tools are for collaboration which necessitates students being able to find and connect with other students and staff, either at their own school or within the Victorian government education system. As part of their school work, students may be able to communicate via email with people outside of their school

The online services offered by Microsoft may be updated from time to time, but are only made available to students once they have been reviewed and approved by the Department.

For more details on Office 365 visit:

https://products.office.com/enau/student/office-in-education

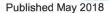


What are the benefits of this service for students?

- Teaches students to be 'digital citizens' through the use of an online system.
- Provides access to digital tools for a range of classroom activities.
- Allows students to actively collaborate with their class on school work.
- Provides digital whiteboard capability in group discussions.
- Enables students to access their classwork from different channels (i.e. laptops, iPads and smartphones).
- Helps students to build working relationships with each other.
- Promotes knowledge sharing.

What information might students store in Office 365?

- In addition to the information needed to provide access to Office 365 (student's username, password, name, year level, home group and school), student's schoolwork will also be stored in Office 365.
- Students have the ability to store and share any school work related content on the platform, such as photographs, audio, video recordings. They can also add non-classroom related information.
- Student's data is stored in data centers located in in Victoria and New South Wales.







SCHOOLS

How can you help protect your student's information?

Whilst your school provides your student's Department username and password to Microsoft to enable them to only access their own information on Office 365, there are some things that you can do to help keep their information safe.

Remind them not to share passwords with anyone, as they cannot be sure how secure another person will be with their details.

Teachers will remind students to only use Office 365 for activities related to schoolwork.

Talk about appropriate uses of technology at school and at home. Remind them that anything uploaded to Office 365 can be viewed by teachers.

In rare cases, Microsoft's technical support team may have access to information stored in Office 365.



Please note that **Microsoft will never contact you or your child directly**. If you or your child are contacted by anyone claiming to be Microsoft support, contact your school immediately.

Example information students can safely put online

- Class presentation.
- Conversations about classwork/assignments.
- · School related contact details.
- Class related media i.e. videos, photos.
- · Whiteboard notes.
- Emails between students on school work.

X Example information students should always be cautious of putting online

- Personal mobile or home phone number.
- Personal photographs and video clips unrelated to schoolwork.
- Other student's private information.
- · Health information.
- Bank details.
- Home address.
- Information on racial or ethnic origin.
- Religious beliefs or other opinions.

ONLY complete the section below if you DO NOT want your child to have access to this online service.

I DO NOT wish for my child to have access to Office 365 and understand that alternative arrangements for allocating work will be made.
Parent / Guardian Signature:
Parent / Guardian Name:
Parent / Guardian Name.





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Stanhope Primary School Families of Grades 4 & 5 students,

This information is being sent to enable those wishing to be involved in our BYOD program, time to consider the information and ask any questions that may arise.

Further information will be sent out at the beginning of next year, relevant to those participating in BYOD.

We are now about to enter the third year of our BYOD implementation.

Students with BYOD will be set up <u>at school</u> with an eduPass account and Office365, Teachers and students will continue to develop their knowledge and skills together as we continue on the BYOD journey. Students receive lessons throughout their school life on digital citizenship and how to be safe online.

Before students are fully set up there are a number of requirements we need to fulfil. In essence, these requirements are primarily based around privacy provisions and protections and students and their families being informed of these.

Unfortunately, this means more <u>forms need to be read and understood</u>, <u>signed and returned</u>, <u>before each stage of implementation</u>. Some of these are attached to this letter and others will be sent our early in 2020.

One of the concerns families often have, is that they won't be able to use their device at home for their personal activities. Please be reassured that at home, you may use your device as you wish. The requirement for school is that they are not sent to school with any social media apps or inappropriate programs or apps installed. Teachers will be the initial monitors of your child's device at school and should they deem something installed that is inappropriate or non-educational, the device will be sent home for that particular program or app to be removed before returning to school.

Our BYOD program is intended for **grades 4 & 5** specifically, and at this stage, we will focus our efforts on getting those students set up before other grade levels.

Teachers and myself will take every effort to protect your child's online privacy and safety. Please don't hesitate to contact us,

Christine Owen Principal

BYOD - Requirements and specifications for 2020



Stanhope Primary School will not be using Apple based software in the 3-6 classroom. Apple tablets or devices are not suitable for BYOD.

The table below outlines what the minimum and recommended specifications are for a Windows 10 device.

Buying a device with the **recommended or higher** specifications will help to ensure your student's device lasts as long as possible while they are at Stanhope Primary School. However, devices with the minimum requirements will be adequate for most school uses.

	Minimum	Recommended
Processor	Dual core	Core i5 or equivalent-RAM 8G
Operating System	Windows 10	Windows 10
Battery Life	6 Hours	8 Hours
Wireless	802.11n Dual Band	802.11n dual Band
Screen Size	11"+	13"+
Memory	RAM 4GB	
Hard Drive	64GB	SSD* 64+GB

Important:

- Do not pay for pre-loaded Microsoft Office software. The school will provide all DET approved Office packages, free.
- Make sure the device has WiFi capability.
- Make sure the device has at least one USB port.
- We require that student owned devices have a hard case for protection

Screen Size: When measuring your laptop screen you only measure the screen, do not include the trim around your screen. You'll take a measuring tape and place it on the bottom left corner and measure the screen up to the top right corner. This will be the size of your computer screen

* SSD – Solid State Drive – faster than regular hard drives.